

APPROVED MINUTES  
Pacific City-Woods Citizen Advisory Committee (CAC) Meeting  
Pacific Coast Bible Church  
Saturday June 17, 2017 10:30am

PC-W CAC meetings provide citizens an opportunity to interact with all community members on issues important to our area. Everyone is encouraged to participate.

1. Self Introductions – 15 people were in attendance.
2. Minutes of the April 15 General Membership Meeting-Anne Price, Secretary  
Approved as submitted by a vote of the members present.
3. Treasurer’s Report-Sean Carlton, Chair  
Current balance - \$103.08  
- With approval of the May 2017 minutes we can now go to the bank and complete the change of signatures on the organization’s account.
4. Transient Lodging Tax/Futures Council Meetings  
S. Carlton – Sean gave a recap of the Futures Council meetings held in Pacific City.  
K. Moffett – Commented that he attended all 4 meetings in the county in most recent series of meetings. He commented that he thought the format was great, there was wide participation and great ideas were shared. He believed that the facilitators were good at getting the opinions of the communities. There were numerous ideas hashed out and those will be going forward to the commissioners  
S. Moore – attended meetings in PC – commented that he thought the meetings were well done.  
M. Heimburg – Member of the Futures Council. Draft is being prepared reviewing the outcome of all the meetings. General observation of interaction – 1<sup>st</sup> meeting had a fair representation of small businesses and concerned citizens. South County attendance was sustained, whereas meetings in other areas dwindled in attendance over time. Several participants wanted TLT funds to be used for ongoing maintenance...interest in that is sustained. Community planning intersects...she observed that there is strength in the community organizing opinions. Considering the community as a whole her opinion is that South County has opposing views but seems committed to working to resolve those.  
K. Moffett – his impression of attendance at other meetings differed from Marie’s. He saw growing interest as the process became better understood. Many attendees in the Manzanita area were associated with the North Coast Recreational District.  
M. Heimburg – Recommending that these conversations continue and that Futures Council explore how to broaden participation (service workers, second home owners, etc.)  
K. Griffin – volunteered to help advertise opportunities.  
K. Moffett – encouraged people to participate because people will better understand the process if they do.  
S. Carlton – Sean shared his thoughts that it is very important that any expenditure of TLT dollars in Pacific City-Woods be consistent with the PC-Woods Community Plan. He does not agree that this community will get together and work it out. He observes that few people are willing back off their long and strongly held beliefs. Example – concrete parking lot at Cape Kiwanda. Some think more people will be good, others think that is the worst idea ever. Bringing the community together is the first priority.  
M. Heimberg – The Master Plan is not asking for a multi-level parking lot. What was included was moving Webb Park and putting a parking lot in the current location. She continued to describe the Master Plan recommendation.  
S. Carlton – Commented that his memory is different...he recalls that Paul Levesque (former Chief of Staff for the Board of County Commissioners) originally suggested moving Webb Park and provide more parking.  
M. Heimburg – responded to S. Carlton’s comments as to how her memory differed on the history of the concept of moving Webb Park.

S. Carlton - commented that the conversation is now moving into the next agenda item.

5. [Cape Kiwanda Master Plan](#) update

S. Carlton – addressed the history of the Cape Kiwanda Stakeholders Group. The crux of the conversation was that help was needed to examine the problems and seek solutions at the Cape. Tim Josi floated the idea of TLT funds funding the Cape Kiwanda Master Plan.

M. Heimburg – The Parks Advisory Committee and Parks Department recommended that a fee be charged for parking to provide funds for maintenance. That concept has been tabled in favor of completing a recommended Parking Management Study. The Turn-a-Round (intersection of Cape Kiwanda Drive, Pacific Avenue and Sunset Drive) was also addressed in their discussions. She also reported that the Tillamook Transportation Dept. has increased their budget to continue to provide, even increase, the shuttle service for major events in the area.

M. Kinne – Matt added that the Parking Master Plan was a recommendation in Phase I. Other items in Phase I were the proposed parking fee, new restrooms, and trash compactors. Those items were tabled until the Parking Master Plan is completed in an effort to inform those decisions. Part of Phase II is the multi-use pathway – there is wide support for that project. There were 3 phases outlined in the multi-use pathway project - Planning, Design and Construction. R. Hagerty (currently General Services Administrator for the Board of County Commissioners) expressed that she did not feel the multi-use pathway fell under the parameters of TLT funding...she felt it was more of a General Fund or Transportation Department project. Bryan Pohl (Director of Community Development) commented on possibility an Oregon Department of Transportation TGM (Transportation and Growth Management) grant for funds for the planning stage of the multi-use pathway. Matt opined that this seems to be one item of general agreement in the community. He was confused by Rachel's statement and thinks it bears more exploration at the County level.

M. Heimburg – opined that she would not rule out TLT funds being involved in the multi-use pathway. She mentioned a lawsuit in Deschutes County where the public is challenging the decisions made regarding what is tourist related and what is not.

S. Carlton – reviewed the state law on TLT funds...and how the money is spent. And the decisions that were made in Tillamook County...using the 70% of TLT \$\$\$...some division between tourism facilities and promotion. Sean feels that the community needs the argument to the Commissioners that the multi-use pathway is definitely tourist related as one of the goals of such a pathway is to provide alternatives to cars for tourist access to their destinations in town.

K. Moffett – suggested that there is a divide between the views of how the money should be spent.

S. Moore – Schubert asked a question of Rachel Hagerty- how do we change the concept that the multi-use path would stop at the bridge. She agreed that he could take that concept forward to the Master Plan committee.

S. Carlton – He reviewed that the Cape Kiwanda Master Plan study was focused on a specific physical area. He argued in one of those Stakeholders meetings that the WHOLE community should be planned for and Tim Josi stated that the Master Planning Study needed to focus on the immediate problem.

D. Jimmerson – questions where would people park if the path went throughout the town.

S. Carlton – explained that the objective of the pathway is to relieve the car pressure at the Cape...by encouraging bicycle and walking.

D. Jimmerson opined that it seems we are spinning our wheels on an unsolvable problem.

B. Miller commented that he was not aware of the shuttle service being in the Master Plan. There was some disagreement on that point. He felt the conceptual drawings of traffic flow did not alleviate traffic congestion/parking, in fact, he observed, the round-a-bout in the conceptual drawings provides direct access to the Kiwanda Lodge.

[Note: The concept of a Parking Shuttle was listed as a recommendation in Phase II of the Cape Kiwanda Master Plan.]

[Note: The proposed road improvements Bud referred to were the result of the [Cape Kiwanda Roadway Study](#) completed in 2015, commissioned by the Public Works Department, and are reflected in the [Cape Kiwanda Master Plan](#) under the heading of Long Range Planning. They are not included in the Cape Kiwanda Master Plan Phase I, II, or III recommendations.]

M. Kinne – Said he recalls talk about a group that explored this multi-use pathway to some degree.

A. Price – commented that that it was Pacific Pathways and their materials area available as the concept takes shape.

## 6. Old Business

- a. Territorial Sea Plan Update – No progress to report.
- b. County Parks Advisory Committee Update – S. Carlton relayed comments from L. Rouse. All camp sites full for eclipse. Whalen Island will be open for access but the campground will not be open.
- c. Roads Advisory Committee Update - Megan Gillas (PC-Woods CAC member) is the newest member of the RAC and gave an update from their last meeting. Director Liane Welch is leaving effective June 22. An interim Director has been named and a search will be conducted for a permanent replacement for Ms. Welch. The 2013 General Obligation Bond that passed has provided much needed funding for road improvements (paving, repair, drainage, and other road and bridge improvements). Due to state laws regarding budgeting procedures, the bulk of the funds are required to be spent in the early years so those funds are declining as we enter the 5<sup>th</sup> year. She outlined a number of recently completed road projects in South County.  
Megan wants to collect a list of road/project needs in South County. She asks CAC members to send their ideas to her at [megangillas@gmail.com](mailto:megangillas@gmail.com).  
M. Kinne – Matt suggested that Sandlake Road between Town Lake and Miles Lake or Thousand Trails is in need of repair.  
W. Lampa – opined that the new speed bump at Circle Drive is not really slowing people down.  
There was general agreement that the speed bump is a good thing.
- d. Enhanced Sheriff's Patrol District Update – vote was strongly against the concept. The idea is not likely to come up again.

## 7. New Business

- a. CAC Elections just two months away!!  
S. Carlton reminds us that elections are coming and he thought is that would be a good time to review our goals and look forward. He sees success in relations with the county and that Commissioners actively seek information from CAC members now. He stated that he is not interested in serving another term on the Board.  
A. Price indicated that a small handful of people have served in leadership positions over the life of the organization. She agrees the time has come for new leadership and ideas to take the organization forward and she does not intend to be a candidate for the Executive Committee in the August elections. She reviewed the formation of the Citizen Planning Advisory Committee, now Citizens Advisory Committee, and the effort to provide an avenue for the County Board of Commissioners to hear the opinions of a broader array of residents in the Pacific City-Woods community.  
M. Gillas asked what positions are available and what the time commitment is. Sean reviewed that the Chair and Secretary positions are available and commented on time commitments as he sees it.  
A. Price – commented on time commitment from her perspective as Secretary (5-6 hours per month) , adding that some Executive Committee members have taken it upon themselves to attend a variety of County meetings when no CAC member was on the committee to provide information to our membership.  
B. Miller – commented that there has not been a lot development recently.  
A. Price – gave history of efforts to discuss planning concepts within the context of zoning and help community members understand land use laws and processes.  
K. Griffin – thanked Sean and Anne for their service. She is a “headhunter” and offered to assist in recruiting candidates for leadership positions.  
K. Moffett – respects the time commitment others have made and said he does not have the time in spite of his interest level.  
M. Heimburg – Asked if there term limits. The answer is no.  
S. Carlton – Encouraged anyone who believes that the CAC is important in the community to

talk to some people about taking a leadership role or consider the opportunity him/herself. If no one steps up he observed that there is no provision to suspend CAC activities and he will propose an amendment to the By-Laws to provide for that should it become necessary at any point in the future.

M. Heimburg – suggests that terms of office rotate for continuity.

A. Price – pointed out that By-laws call for positions to be one year only so rotation is not applicable at this time.

M. Kinne – commented that he appreciates being able to hear opinions of other community members when he is here as a part time resident.

D. Jimmerson – observes that 2<sup>nd</sup> home owners don't vote here so they often don't care to become involved.

A. Price – shared that alternating meetings between Saturday mornings and Monday evenings was an attempt to allow 2<sup>nd</sup> home owners to be involved but there has been limited success.

B. Miller – He mentioned that the emphasis from the County is and has been the Cape and tourism.

#### 8. Committee Reports

a. Lighting Committee – No report.

b. Land Use Committee – No active land use actions to consider.

c. Community Plan Review Committee – This committee has been working with the Department of Community Development for a long time to propose updates and other changes to the [Pacific City-Woods Community Plan](#), including zoning rules. This review of the Community Plan is a big opportunity for community members to let their feelings be known about how the community will look and feel in the future. There will be public meetings held to consider and discuss proposed edits and explore other possible changes to the Community Plan.

#### 9. For the Good of the Order

Nestucca Valley Community Alliance (NVCA) Update – the parking lot is graveled and anticipated to open June 28. NVCA is going to experiment with a plan to let any community non-profit organization staff the parking lot to take parking “donations,” suggested rate \$10. The Non-Profit organization would receive 60% of the donation; 40% to be returned to NVCA.

M. Heimburg is writing a \$100K grant for parking pavement.

#### 10. Adjourn

#### ANNOUNCEMENTS-

Next CAC Meeting:

General Membership Meeting, Monday July 17, 6:30 PM , Kiawanda Community Center