

APPROVED December 19, 2015

PACIFIC CITY-WOODS CITIZEN ADVISORY COMMITTEE  
(PC/W CAC)

Minutes of the Meeting on November 16, 2015 at 6:30pm  
Kiawanda Community Center

The meeting was called to order at 6:30pm.

1. Self-Introductions-Anne Price-Chair-Fifteen people attended the meeting and introduced themselves. Officers present included Anne Price-Chair; Ilean Rouse-Past Chair; Sean Carlton-Chair Elect; David Yamamoto-Treasurer; Bud Miller-Secretary was absent and minutes were taken by Ilean Rouse.
2. Guest Speaker Tom Stieber, Accounting Clerk, Tillamook County Department of Community Development spoke to us about the Short Term Rental and the Transient Lodging Tax programs.

Tom stated that the primary purpose of the short term rental program was to enhance public safety. The attached document outlines the Purpose, Previous Findings, Examples of reported deficiencies, and How To report violations.

There are 188 short term rentals in private homes in Pacific City.

Most renters comply and complaints are not frequent. Should a citizen report what they believe to be a noncomplying renter and contacting Tom, your name will remain anonymous. To be certain you understand the process feel free to contact Tom or Joni, their phone numbers and email addresses are listed at the bottom of the attachment.

The purpose of the Transient Lodging Tax is listed on the attached document as well as Funds received by source and distribution of TLT funds. Tom is the contact for your questions.

There were a couple of questions that Tom needed to further look into before responding. That information is also attached.

3. Minutes of the October 17, 2015 meeting were approved.

4. The Treasurer's report was approved. Balance is \$239.79.

5. Old Business:

- a. Transient Lodging Tax: Doug Olson complimented Tim Hirsch, Pacific City SUN, for his thorough reporting on the management of the TLT workshop held by the County Commissioners on November 4th. The next workshop will be December 18th. Jeremy Stroeber spoke to what he believes to be missing from the ordinance which is addressing the need for funding of infrastructure. Doug stated that a contract is in place for Way Finding to do signage.

- b. Cape Kiwanda Master Plan: Anne Price spoke of the kick off for the Cape Kiwanda Master Plan on November 3rd. The group toured Pacific City-Woods and then met. There will be a series of public meetings held in upcoming months.

c. Territorial Sea Plan: The appellants are awaiting response from DSL to the amicus briefs.

d. Joint meeting: Anne Price and Sean Carlton, PC-W CAC and Doug Olsen and Merrienne Hoffman, Chamber will be meeting to determine a date for the joint sponsorship of discussion about incorporation.

6. New Business:

a. County Parks Advisory Committee Update: Larry Rouse spoke about the recent Parks Advisory Committee meeting. The committee is developing their wish list should the sale of park lands not suitable for park development be sold. Public meetings will be held once the committee has determined their direction.

b. Roads Advisory Committee Meeting Update: Anne Price was present at the November Roads Advisory Committee meeting. Parts of Cape Kiwanda Drive are scheduled to be repaved in 2016. A portion of the Sand Lake Road will be chip sealed. Resort Drive projects are on schedule for 2016.

7. Committee Reports:

a. & c. Lighting and Community Plan Update: Anne, Sean, David and Ilean recently met with Bryan Pohl, Director of Community Development. It was determined that Sarah Absher, Planner, Community Development will review the drafted PC-W Community Plan and Lighting Ordinance. Sarah will work with our committee to develop our Community Plan to coincide with the pertinent ordinances. Also, Bryan believes it is worthwhile for his department to resubmit a request to the Oregon Department of Transportation for the Transportation Growth Management Plan when the grant process is opened.

b. Land Use Committee: David Yamamoto had nothing to report for the Land Use Committee.

8. The Board of County Commissioners will meet in Pacific City December 16, 2015, Kiawanda Community Center at 6:30pm.

The next PC-W CAC meeting is December 19, Pacific Coast Bible Church at 10:30am. Sheriff Andy Long and Fire Chief Kris Weiland will be the guest speakers to review 2015 in respect to their departments and discuss future safety issues.

Please see our website at [www.pacificcitywoodscpac.org](http://www.pacificcitywoodscpac.org) for additional information.

***The PC/W CAC meetings provide citizens an opportunity to interact with all community members on issues important to our area. These are public meetings and everyone attending is encouraged to participate.***

*For further information contact Anne Price – CAC Chair  
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