

Pacific City/Woods Citizen Advisory Committee (PC/W CAC)

Minutes of the PC/W CAC Meeting on November 17, 2014, 6:30 pm
Kiawanda Community Center, 34600 Cape Kiwanda Drive
Pacific City, Oregon

DRAFT VERSION -- 11-29-14

The meeting was called to order at 6:31 pm.

1. **Self-introductions – Sean Carlton – Chair** - Fifteen people attended the meeting and introduced themselves. Officers present included Sean Carlton – Chair; Ilean Rouse – Past-Chair; Anne Price - Chair-elect; David Yamamoto – Treasurer; and Bud Miller – Secretary.
2. **Minutes of the PC/W CAC Meetings in September and October 2014 – Bud Miller – Secretary** – Copies of these notes had been furnished previously to all members, and after a brief discussion the minutes for both meetings were accepted by a unanimous voice vote of the members present.
3. **Treasurer’s Report – David Yamamoto – Treasurer** - David reported that the current balance for the CAC account is \$310.34. The report was accepted by a unanimous voice vote of the members present. David is checking to see if we can get the monthly fee of \$3.50 waived by the bank. A new “signature card” has been prepared for the account.
4. **Committee Reports –**
 - a. **Land Use Committee – David Yamamoto** – Mr. Yamamoto has volunteered to chair this group until it meets and an election can be held. We are repopulating the LUC and are asking for volunteers who are interested in serving. The five Board members are automatically members, and we have usually had five other CAC members on the Committee, although that number is variable. Former members will be contacted to see if they are still interested in serving. A new request is expected in the future for the property covered under CU-14-04a, which was withdrawn in October. However nothing has yet been received yet
 - b. **Community Plan Review – Ilean Rouse** – No action yet by the Department of Community Development, but Ms. Rouse is confident this will happen after current issues are resolved. There was a question about sending out the current draft to the CAC or CPRC members, but it was stated that this is premature.
 - c. **Lighting Committee – Ilean Rouse** – No new information.
5. **Old Business –**
 - a. **Territorial Sea Plan – David Yamamoto** – Delays continue, and it maybe mid-year of 2015 before it is heard by the three judge panel.

- b. Transient Lodging Tax – Doug Olson** – Receipts to date total \$1.94 million, with an estimated total for the year of \$2.3 to \$2.4 million. One major topic of discussion has been how to distribute and spend the money available for tourism-related projects. The Board of Commissioners (BOC) has decided to consider two types of work. One would be those including marketing/sales efforts, and any established group in the County could apply for such funds. The second type is if a project includes physical assets such as repairs to a parking lot, expanding/building a structure, putting in a pathway or sidewalk, signage, etc. Under new criteria, only a government entity can be the applicant, meaning that other groups such as a Chamber of Commerce or the Lions Club would have to partner with someone like a County Department, PCJWSA, the Fire District, or similar entity. This will give a big advantage to incorporated cities, which are government entities, and also which have a staff to prepare and apply for such grants. When questions were raised about whether the Kiawanda Community Center, South County Library, or the CAC's could qualify as a government entity, no clear answer was available. It was noted that distributing TLT money for such capital improvements is not done in other counties, so we are breaking new ground on how to carry this out. It was also clarified that once a project is submitted, it will be reviewed by (1) Bill Sargent, County counsel, (2) the Tourism Advisory Committee, (3) the Economic Development Council, and finally the BOC, who are the decision makers.

There is a third category of expenses covered by the TLT money, which is Administrative/Clerical costs. In further discussion, it was stated that the CAC would likely be able to apply for the first type of grant, but not the second, without partnering with a government entity. It was also noted that any group applying for the second type of funding which had some money to contribute for "matching funds" would be much more likely to receive an approval. In addition, it may be possible to use an amount of TLT money to meet "matching funds" requirements for other grants.

Nan Devlin – Tourism Director – Was introduced to the attendees and spoke about her impressions of the efforts so far and about possible future plans. She expects to see more emphasis placed on attracting visitors to Tillamook County in the spring and fall with the proper approach to advertising the County's amenities and attractions. Efforts will also be made to "spread out" the tourists beyond the highest attractions of the Cheese Factory and Cape Kiwanda, especially during the summer months.

- c. Building Moratorium and LOMR/ESA Updates – Sean Carlton – Chair** – There has been no update provided recently. The County has decided to back off on their request to FEMA for approval of new Floodway and Floodplain boundaries that were proposed under the recent Base Flood Elevation (BFE) remapping project. This originally triggered a letter from FEMA that indicated it would be a very long process to get approval because of new requirements imposed by NOAA and concerns for fish passage disruption. The request dealing only with acceptance of the revised BFE's on the Nestucca River has been submitted, and in an email dated 10/25/14, Bryan Pohl indicated they think

this will be granted after the regular review periods (90 to 180 days?). Revision of the Floodway and Floodplain boundaries will come later, and will probably take several years. In the meantime, the existing borders will remain in place, with no change in NFIP rating or rates for affected properties. Such action will wait on efforts of the State to address the new requirements throughout the state, which may take several years.

6. **New Business –**

- a. **Cape Kiawanda Stake-holders Group – Sean Carlton – Chair** – This discussion also covered agenda items of b. TLT update/future plans/Pacific City Ideas, and c. Pacific City Woods Transportation Plan. Sean and Larry Rouse attended the last Stake-holders Group meeting on 10/30/14 where both some specific proposals as well as more general ones were discussed. The role of the Group is to identify projects needed to improve safety, parking and to lessen congestion in the parking lot/beach/Cape area. The need for preparing (and funding) a master plan was discussed. During our meeting we were reminded of the 1998-1999 Pacific City/Woods Transportation Plan which was prepared with a grant from the State of Oregon by Triland Design Group, Inc. A copy of this Plan including maps is posted on our website. It includes a wealth of information on then current conditions, results of resident interviews, and a list of proposed transportation enhancement projects. It includes the Cape area as well as the rest of Pacific City and Woods.

The summer just past was extremely busy one in terms of visitor activity. Which made the need for more parking even greater, as well as resulting in a 30 to 40 % increase in call outs for local first responders. Several suggestions from the Group meeting were summarized and discussed, including moving the camping area in Webb County Park and thereby providing an area for additional parking. How to expand parking availability at the County Park at the Turnaround was also brought up. Currently the Group's first priority seems to be widening of the concrete ramp at the Cape parking lot. This is complicated by the fact that some portion of such a project would be on State (the beach) land. One other item of note was that at least a portion of the Group is pushing to get some work started soon, before next summer.

Sean was enthusiastic about these efforts and has volunteered to continue to represent the PC/W CAC on the Group. He stated he thought starting at the Cape area is appropriate and then working out from there. Mr. Carlton went on to suggest that the CAC take on the role of advocate for all efforts to identify projects in the Pacific City/Woods area and obtain funding from the TLT and other sources. We would serve as the coordinator of all other active community groups in our area. The attendees talked over this proposal for some time. It was agreed that we could take on this role and stay within the guidelines in BOC Order #14-030. In fact, Sean stated he had talked to one or more of the Commissioners and they were in favor of this action. It also seemed clear that any such decision would require approval of the PC/W CAC membership, and it was suggested that a survey be prepared and sent out. Other questions were raised that need answers, and several attendees voiced their support for the CAC taking on this lead role.

- We were reminded that there are several opportunities to coming up to get more information about the TLT funding and related projects in general. The next Stake-holders Group meeting will be held on December 17, 2014 at the Hebo Fire Stations, beginning at 11:00 am and chaired by Commissioner Tim Josi. There will also be a monthly Board of Commissioners meeting held in Pacific City at the Kiawanda Community Center at 6:30 pm on the same day. It was not known whether this topic is on the agenda, but we may attempt to have it added.
- e. **Donations to Meeting Host Venues – Sean Carlton – Chair** – There was discussion about making a donation of \$50 to the Coast Bible Church and the Kiawanda Community Center to thank them for letting us use their facilities for our meetings. To carry this out, Mr. Carlton made the following motion:
“Move that the PCW CAC contribute \$50.00 to both the Kiawanda Community Center and Coast Bible Church.”
- After a brief discussion, the members voted by a show of hands as follows - 11 aye, 0 nay, and 0 abstentions, motion passed.
- f. **All CAC Chairs Meeting** – Most of the discussion concerned the status of the Building Moratorium/FEMA/NOAA situation. A proposed development on the Bayocean spit was also brought up, and the consensus was that it faces many hurdles before and if it is approved. We can expect updates from the Department of Community Development on progress on updating the County Comprehensive Plan soon.

7. Announcements –

- Please note that if you are shopping on Amazon, they have an option to donate 0.5 % of the purchase to any charitable organization they have listed. And Nestucca Valley Community Association is on that list.
- The BLM lease has still not been granted.
- If anyone is interested in volunteering to attend the Public Roads Advisory Committee meetings as our representative, please contact Ilean Rouse. She has agreed to fill this roll for now, but is involved in many other CAC related projects.

The Meeting was adjourned at 8:16 pm.

Please see our website at www.pacificcitywoodscpac.org for additional information.

CAC's provide local citizens an opportunity to interact with their neighbors on local land use and other issues that impact their surrounding environment and are a valuable tool for decision-makers in formulating policies, rules and ordinances for land use and other community issues. This is a public meeting and public comment may be presented.

For further information contact Sean Carlton – CAC Chair
Phone (503) 932-1744. E-Mail address is sean@basketcasewine.com