

# Pacific City/Woods Citizen Advisory Committee (PC/W CAC)

Minutes of the PC/W CAC Meeting on July 15, 2013, 6:30 pm  
Kiawanda Community Center, 34600 Cape Kiwanda Drive  
Pacific City, Oregon

**FINAL VERSION -- 8-17-13**

The meeting was called to order at 6:30 pm.

1. **Self-introductions – Ilean Rouse – Chair**

Officers and attendees introduced themselves. Thirteen people attended this meeting, including: Ilean Rouse – Chair; David Yamamoto – Past-chair; Sean Carlton – Treasurer, and Bud Miller – Secretary.

2. **Guest Speakers – Andy Long, Tillamook County Sheriff and Carol & John Elms, Chaplain, Tillamook County Sheriff's Office – Sheriff's Office Information –**

Sheriff Andy Long reviewed an information sheet about staffing levels for his office. See attached document "*T.C. Sheriff's Office Staff Level.7.13.pdf*" for details. There are presently a total of 50 full-time equivalent positions, of which 12 are funded with grants (mostly from the State and Federal governments), with another 3 partly grant funded. It was clear from his description of the various activities the deputies and support staff perform that they are very busy, and responses to our questions reemphasized this. On the issue of the level of crime in our area, the Sheriff commented that while in total they have been trending downward since the 1970's, there has been an increase in the level of violence over time. But, overall their levels are similar per capita to those in counties in the valley. In response to recent terrorist and other violent attacks, law enforcement in general (including Tillamook County) has increased training on how to react to such events. The Sheriff's office has been meeting with and training local businesses and is working on providing this same help in the schools as well.

Sheriff Long spoke about their success in improved computerized record keeping, making it easier to check past history on people they come in contact with, and to cross-check among the different departments. He pointed out this is safer for the officers, and saves time in processing of their paperwork. Cooperation with the cities in our County has been very good. For example, the major crimes investigative team usually includes officers from several cities, the County, and the Oregon State Patrol. He also discussed the recent "armed robbery" attempt at the U.S. Bank in Cloverdale, when employees became suspicious and took action, preventing the actual robbery. The Sheriff used this as an example of what he advises everyone to do in any unusual situation, which is to 'trust your gut' and take action.

In response to a question, he said he realizes response time in South County has not improved much recently. This often depends on where the deputies reside, which determines how long it takes to reach a specific location. Sheriff Long's office also cooperated with the Oregon Sheriffs Association in ensuring that language in recently passed legislation (HB3194) included provisions for dealing with low level offenders. The Association is unhappy about changes made to Measure 57 sentencing guidelines, but went along to get other necessary changes in the final version.

Carol and John Elms serve as chaplains with the Sheriff's Office and are two of the six persons who do so. These are all volunteers who see their goal as keeping the officers healthy. They go out with them on death notifications and in other situations to help in working with the victims families, which allows the deputies more time for their other duties. The chaplains' contact usually lasts from 24 to 72 hours, by which time they have been able to get other support mechanisms in place. It was commented that this work is especially important in an area such as ours with lots of visitors. Ms. Elms mentioned that the chaplains work with other organizations and have recently been dispatched to Oklahoma after the tornados and to San Francisco after the plane crash. She stated that while they get some financial support from the Sheriff's Office, other sources of funding have dropped by 60 percent the last few years. They are asking for help from businesses and others to help pay for this important work. Carol can be contacted through the Sheriff's Office at 503-842-2561, or by email at [celms@co.tillamook.or.us](mailto:celms@co.tillamook.or.us).

3. **Minutes of the PC/W CPAC Meeting on June 15, 2013 – Bud Miller – Secretary –**  
There were no changes or additions offered, and they were accepted by a unanimous voice vote of the members present.
4. **Treasurer's Report – Sean Carlton --** The current balance on hand is \$222.96. The Treasurer's report was accepted by a unanimous voice vote of the members present.
5. **Committee Reports –**
  - a. **Land Use – Sean Carlton -** Reported no new actions by Tillamook County. Ilean Rouse mentioned that there were seven applicants for the Department of Community Development planner position and the selection process is on-going.
  - b. **Voting on the Proposed By-law Changes – Bud Miller –** The final version of the new Citizen Advisory Committee By-laws and Mission Statement were emailed to all CAC members on June 15, 2013. No questions or requests for changes were received as of today. After a brief discussion, a motion was made, seconded, and adopted as follows: *"The Pacific City/Woods Citizen Advisory Committee (CAC) approves the changes made to the PC/W CPAC By-laws and Mission Statement, and adopt them as those for the CAC as of July 15, 2013."*  
The vote was by a show of hands and was recorded as 9 in favor, 0 against, and 0 abstentions. A copy of the final, dated version will be sent out to all members and posted on our website.
  - c. **Community Plan Review Committee – Ilean Rouse –** We are close to being done. Then it will be brought to the membership for review before sending it on to John Boyd, Director, Department of Community Development (DCD).
  - d. **Lighting Committee – Ilean Rouse –** Nothing to report.
  - e. **Nominating Committee – David Yamamoto –** We are proceeding with gathering nominations. Ilean Rouse has just received a letter from Merrienne Hoffmann (Chair-elect) in which she states she must decline the office of Chair next month. The primary reasons given were the possible conflict with this position and her job as President of the Pacific City/Nestucca Valley Chamber of Commerce and the

change in the roll of the organization from CPAC to CAC. After discussion of possible courses of action, it was decided to send out an email looking for volunteers to fill this position. As stated in the By-laws, a temporary appointment will be made by the Executive Board at the August meeting, and then a vote of the membership will be held in September to approve or change this action. A copy of Ms. Hoffmann's letter will be sent out with the email mentioned above.

- f. **Website Committee – Ilean Rouse** – Gloria Scullin asked her to remind us that a name change will be necessary with the new title of CAC for our organization. There will be a small cost for such a change, and we will have to decide whether to stay with Google as a provider. Ms. Scullin once again is asking for a volunteer to help her with this work and eventually take over as our Web Person.

6. **Old Business –**

- a. **LCDL/OPAC/Territorial Sea Plan Amendment – David Yamamoto** – The approved amendment has still not been filed with the Secretary of State.
- b. **Accessory Dwelling Units – Barb Taylor** – She has been informed by John Boyd that the Ordinance is in final form and ready to go to the Planning Commission. No date has been set for when this will occur, and as of now the most recent/final version has not been posted on the Tillamook County website.
- c. **Pacific City Airport Evaluation Update – Ilean Rouse** – Matthew Maass, State Airports Manager reported there is no new information available other than that there will be a meeting sometime in the future to discuss this, possibly in the fall.
- d. **PCJWSA R&PP Lease Application to the BLM – Bud Miller** - As discussed at our last meeting, a letter was prepared and sent to the BLM office in Tillamook. It offered support for approval of the lease application. A copy of the letter is attached as file: *“CAC Support Letter for BLM Lease.6.21.13.doc.”*
- e. **Evaluating Options for Dealing With Coastal Erosion and Flood Hazard – Ilean Rouse** – Ms. Rouse and several other CAC members attended a meeting on this topic on June 17. A team at OSU has obtained a grant from NOAA to apply their “Envision” modeling tool dealing with impacts from coastal erosion and environmental change to a coastal county, and Tillamook was selected. Funding is available for one year of study, and it was reported that the Tillamook Futures Council is looking into obtaining money for additional years. Total amount needed is unclear, but a longer period of funding will allow more opportunities for involvement of the public in this process. A copy of the email describing this project in more detail was attached to the CAC meeting notes for June 15, 2013.

7. **New Business –** There was a brief discussion about the on-going efforts of the Tillamook County Board of Commissioners (BOC) to establish a Transient Lodging Tax for short-term rentals in the County. This is partly to secure more funds for road maintenance, but 70 percent of any money collected must be used for tourism-related activities. At the July 10, 2013 BOC meeting there was a third public meeting on the subject. Ordinances for setting up and administering such a tax were discussed.

A recurring concern for representatives of the unincorporated areas is that although cities will contribute to any amount collected, an estimated 80 to 85 percent of all money will come from such unincorporated portions of the County; and there is no provision in place to ensure an equitable and proportional distribution of the money collected.

8. **Announcements** - The next meeting of the Pacific City/Woods CAC will be on Saturday, August 17 at the Central Building starting at 10:30 am. The speaker will be Rebecca Chuck, Director, Oregon Coast National Wildlife Refuge Complex. She will discuss the recently completed Comprehensive Conservation Plan for the Nestucca Bay Refuge. Also remember we will have elections for officers at this meeting.
- There is a Flood Insurance Workshop held by the BOC, scheduled for July 29, 2013. Christine Shirley, the State's National Flood Insurance Plan coordinator and her staff will be there to provide information on the new Biggert-Waters Flood Insurance Reform Act of 2012 and the National Flood Insurance Plan rules. It is designed for local realtors and the public.
- The Department of Geology and Mineral Industries has issued their latest quarterly report on the State's project of FEMA mapping. Layers available include Open Coast Mapping, Levee Analysis, and Non-regulatory mapping. More information is available at the FEMA Coastal Flood Risk website: <http://www.Fema.gov/coastal-flood-risks-achieving-resilience>.

The Meeting was adjourned at 8:15 pm.

Please see our website at [www.pacificcitywoodscpac.org](http://www.pacificcitywoodscpac.org) for additional information.

***CAC's provide local citizens an opportunity to interact with their neighbors on local land use and other issues that impact their surrounding environment and are a valuable tool for decision-makers in formulating policies, rules and ordinances for land use and other community issues. This is a public meeting and public comment may be presented.***

*For further information contact Ilean Rouse – CAC Chair  
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