

# Pacific City/Woods Community Planning Advisory Committee (PC/W CPAC)

Minutes of the PC/W CPAC Meeting on November 15, 2010, 6:30 pm  
Kiawanda Community Center, 34600 Cape Kiwanda Drive  
Pacific City, Oregon

FINAL VERSION - 12/18/10

The Chair called the meeting to order at 6:30 pm.

**1. Self-introductions – Gloria Scullin - Chair**

Seventeen persons were present at the meeting, including the following officers: Gloria Scullin – Chair; Tom Donohue – Past Chair; David Yamamoto- Chair-Elect; and Bud Miller - Secretary. Self-introductions were made by all attendees.

- 2. Pacific Avenue Round About Proposal – Butch Parker – Director, Tillamook County Department of Development.** Mr. Parker distributed copies of the Preferred Alternative selected following input from the stakeholders meetings and public comments. An electronic file of the details of the selected alternative will be sent out once it is made available to us. The selected alternative is the final design and a refinement of earlier Scheme 3 presented to the CPAC in November 2009, with an oval-shaped round about to better connect to both Sunset and the County parking and beach access. Attendees voice a variety of questions about how the project would be implemented, including scheduling. Estimated cost for construction only is \$1.2 million, hopefully through state Department of Transportation funding. A start date will depend on when funding is available. This proposal has been discussed with the affected landowners, and the cost of acquisition of private property is not included in the construction cost estimate. The CPAC and public should see this for review before the end of the year, before it is submitted to the County Planning Commission and State LCDC. At some point this would become part of the Pacific City/Woods Transportation Plan.

**3. Minutes of the PC/W CPAC meeting on October 16, 2010 – Bud Miller – Secretary**

No changes were made to these minutes. A motion was made and seconded to accept the minutes as presented, and this was approved by a unanimous vote by a show of hands.

**4. Treasurer's Report – Gloria Scullin**

Balance on hand is \$152.33 and there is an outstanding bill of \$35.00. The Treasurer's report was accepted by a unanimous vote.

**5. Committee Reports**

- a. **Community Plan Review – Ilean Rouse, Chair** The committee had a series of meetings and has reviewed the existing documents. They are now waiting for a response from Butch Parker to their questions on how to proceed with making formal changes. Attendees including Butch Parker and Kristin Maze discussed how to proceed. The outcome was a recommendation that a notice of the intent to update the Community Plan be mailed out to all landowners, using the Tax

Notice mailing or the billings sent out by Pacific City Joint Water and Sewer District. Notices could also be posted in locations throughout the community. Discussions at the PC/W CPAC meetings will suffice for public meeting requirements, with Mr. Parker stating that the CPAC can propose changes and then bring them to the Tillamook Planning Commission for approval.

While this process can be posted on the County website, it was made clear that there is no money available to cover costs of getting the Plan revised. When the combining of the Transportation Plan with the Community Plan was brought up, Ms Maze suggested that this could be handled by the latter referencing the former. It is clear that there is still a lot of work to do before submitting the final version for approval by the Board of Commissioners and Planning Commission, and more meetings will be scheduled by the CPRC after the holidays.

- b. **Lighting Committee – Ilean Rouse, Chair** Still need one more person to serve on this committee. Please contact Ms Rouse at 503-965-3600 if you are interesting in serving. The committee has heard back from Tillamook PUD and can start the information notification process soon.
- c. **Land Use Committee – Tom Donohue, Chair** Mr. Donohue described the outcome of the LUC meeting earlier in the evening. A motion was made and seconded as follows:

“The Pacific City/Woods CPAC recommends support of Conditional Use Permit CU-10-18(a) by the full membership.”

A vote was taken by a show of hands, with 12 votes in favor, none opposed, and two abstaining. Ms Scullin stated she would write and send a letter of support to the Planning Commission.

## 6. Old Business

- a. **Land Use Issues – Butch Parker, Director, Department of Community Development** - Nothing further has been received from John DeJong on his submissions for rezoning applications in May, so as of November 2, 2010 his permit requests are judged null and void, and he has been so notified by letter. Sean Carlson’s Conditional Use Permit application period has been extended at his request. Nothing more has been received about a proposal for an arcade near the airport.
- b. **All Chairs’ Meeting – Gloria Scullin, Chair** - There will be a Land Use Workshop sponsored by Tillamook County Department of Community Development on November 20. It will be held at Tillamook Bay Community College at 10:00 am. The LUC members from all CPAC’s have been invited, and members of the Department will be in attendance also. It is uncertain whether any of the Commissioners will be able to attend. The principal speaker is Ed Sullivan, a prominent Oregon land use lawyer. Mr. Parker stated that the

session will be recorded, and members of the LUC committed to sharing the results with CPAC members at the December meeting. A question was asked if this constituted a public meeting under the Open Oregon requirements, and Mr. Parker said he would check on this and let us know.

- c. **Document Retention – Larry Rouse** - Mr. Rouse will attend a workshop on this subject tomorrow and report the results.
- d. **Web Site Development – Gloria Scullin** – The group discussed the pros and cons of the PC/W CPAC setting up its own website. Because of cost issues, we are unable to post most information like meeting notices and minutes on the County website, and some members believe we need to set up one of our own to keep the public informed about our activities. Cost to set one up was estimated at \$100 to \$150. If we have a stand-alone site, someone will have to service it, although it was suggested there would be minimal dollar cost for this. Use of a social network site like Facebook was discussed as an alternative but received a mostly negative reaction, and a general agreement that this is not a good approach for the CPAC. Other suggestions included using the Chamber of Commerce or other existing sites, or perhaps setting one up with other CPACs. No decision was made on how to proceed other than to continue to gather information on different approaches and more specific cost estimates.
- e. **Fund Raising Program – Gloria Scullin** – CPAC members discussed the need for donations and possibilities for how they could be solicited. Several suggestions were made, including setting up a raffle at some meetings, asking for contributions at some or all meetings, and sending out a request to all members for donations once or twice a year. A motion was made and seconded as follows:

*“We will communicate with the membership asking for help covering operational costs of the PC/W CPAC organization, giving a list of goals and details of how me money will be used.”*

After a little more discussion, the motion was approved by a show of hands, with the vote of 14 in favor, 0 against and 0 abstaining. Anne Price volunteered to prepare a solicitation and present it at the next meeting for review, with a goal of sending it out in January. This would be sent out by email where appropriate, and also by USPS mail if no email address is available.

- f. **Education Topics** – Discussion about the Airport Overlay in December and Flood Plain/FEMA maps in January is being scheduled.

**7. Next Meeting – Saturday, December 18, 2010 at 10:30 am at the Central Building on Brooten Road.**

At about 8:05 pm, there being no other CPAC Business,  
the group discussed the following items.

**8. For the Good of the Order – Community Issues –**

- a. **Summary of Tsunami Meeting** – Our letter was presented at the meeting on October 28, 2010. This was a meeting for discussion of the State mandated to have all Tsunami sirens replaced with ones that sound and operate the same throughout the state. However, there is no funding available. No decisions were reached during the meeting. Some wanted to get new sirens, others keep the existing ones, and some suggesting that there are more effective ways to use any funds that are available, for example on education of residents and visitors. The subject of the “Map the Neighborhood” program was brought up, and it was suggested that our community is far behind in this effort.
- b. **Nestucca Valley Community Alliance (Telecom Property)** – The organization has been formed and is going through the process to be certified as a non-profit (( 501c3 )). A board of directors was elected at their meeting on November 4, 2010. Members include Gloria Scullin as president, Paul Carlton as vice-president, Gene Johnson as secretary, and Rob Royster as treasurer. Other board members include Kris Weiland, Mary Jones, Anne Price, and Tom Donohue. The Alliance was formed to develop educational, cultural and recreational opportunities in the community, and will occupy a portion of the old Telecom Property now owned by Tillamook Lightwave. Once the group received 501c3 certification, they will be developing a strategic plan and begin soliciting donations to fund the program. Their next meeting will be on December 15, 2010.

***CPAC's provide local citizens an opportunity to interact with their neighbors on local land use issues that impact their surrounding environment and are a valuable tool for decision-makers in formulating policies, rules and ordinances for land use and other community issues. This is a public meeting and public comment may be presented.***

For further information contact Gloria Scullin – CPAC Chair  
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