

Pacific City/Woods Community Planning Advisory Committee (PC/W CPAC)

Minutes of the Meeting on July 19, 2010, 6:30 pm
Kiawanda Senior Community Center, 34600 Cape Kiwanda Drive
Pacific City, Oregon

The Chair called the meeting to order at 6:32 pm.

1. **Self-introductions - Tom Donohue - Chair**

Twenty-four persons were present at the meeting, including the following officers: Tom Donohue, Chair; Gloria Scullin, Chair-elect; Robyn Lampa, Treasurer; and Bud Miller, Secretary.

- a. Meeting Decorum – The Chair reminded the audience of the expectation that everyone at the meeting will observe courtesy in the discussions and comments they may be making.

2. **Minutes of the PC/W CPAC meeting on June 19, 2010 – Bud Miller – Secretary**

A motion was made and seconded to accept the minutes as presented, and this was approved by a majority of a voice vote of the members.

3. **Minutes of the PC/W CPAC Executive Board Meeting on July 12, 2010 – Bud Miller – Secretary**

The Secretary read the minutes from this meeting, and after one addition was requested, a motion was made, seconded and approved by a voice vote to accept the minutes as modified. See attached document – *CPAC Executive Board Meeting minutes 7-12-10x.doc*.

4. **Treasurer's Report – Robyn Lampa – Treasurer**

Balance on hand at last month's meeting was \$451.68. After bills were paid for costs of gathering and summarizing the Community Survey of \$299.35, the current balance is \$152.33.

5. **Committee Reports**

- a. **Land Use Committee – Tom Donohue** reporting in absence of Rob Royster. A copy of a Conditional Use Permit number CU-10-11, a request for use of a portable restaurant in Pacific City, was received from the DCD (Department of Community Development) on July 16, 2010. They originally received it on June 3, and written comments are due to the County no later than August 2, 2010. This means there will need to be a Land Use Committee meeting soon, and if any action is recommended an Emergency PC/W CPAC meeting will have to be convened before the August 2 deadline. It was pointed out that the timing of receipt from the DCD is creating extra work for the CPAC and its members.
- b. **Nominating Committee – Tom Donohue** reporting in the absence of Rob Royster. Nominations received so far include the following:
 - i. David Yamamoto for Chair-elect
 - ii. Sean Carlton for Treasurer
 - iii. Bud Miller for Secretary

Nominations will be accepted until August 7 and can be sent to Rob Royster at: rob@sportsmanspub-n-grub.com

The election of officers will take place at the next CPAC meeting on August 21, 2010, at the Pacific City Bible Church at 10:30 am.

- c. **Community Plan Review Committee – Gloria Scullin** – She is still asking for volunteers to work on updating of the Community Plan as discussed at last month's CPAC meeting. Please email her if you wish to participate at scullin56@earthlink.net

Ms Scullin has received responses from two current Committee members and two new volunteers. Final composition of the Committee will be finalized at the August 21 PC/W CPAC meeting, and the new group will elect a chairperson.

6. New Business

All CPAC Chairs Meeting June 25, 2010 – Tom Donohue – A letter to the CPAC Chairs from the BOC (Tillamook County Board of Commissioners) dated June 30, 2010, was read by Mr. Donohue and a discussion of its meaning and impacts followed. For your reference, a copy of the document was sent out with the notice for this meeting. The letter details what the BOC thinks the CPAC's should be working on and by implication what they should not be including in their discussions. It is unclear what circumstances have generated this set of rules by the BOC, and although the threat by the County to disband the CPAC's was part of the discussion at the June 25 meeting, nothing has been said officially about this, therefore it is difficult to comment on the issue.

Commissioner Labhart suggested that the BOC objection to including non-DCD land use planning items in CPAC meetings could be addressed by adopting a two meeting approach, with one on CPAC matters (by the BOC definition) and the other on further issues of interest to the community. This idea received a lot of discussion pro and con at our CPAC meeting, with no resolution on whether or not to adopt this approach. The attendees talked about the three recommendations from the Executive Board meeting on July 12 in during the dialogue of this meeting: ameliorate

- 1) Anne Price will prepare a letter from the PC/W CPAC to the Tillamook County BOC asking for clarification of the June 30 letter, especially of item 6. on the second page.
- 2) No change will be made in the format or topics discussed at our meetings until at least through July & August, and after we get clarification from the BOC.
- 3) No modification of our By-laws will be contemplated at this time

As a result of the comments and questions from the CPAC members, a motion was made and seconded to follow through on recommendation number one above. Following some discussion it was finalized as follows:

"The CPAC accepts the recommendation of the Executive Board that a letter to the BOC be prepared asking for clarification of their June 30, 2010 letter, adding a reminder to them of the importance of the PC/W CPAC to the community."

A vote by a show of hands was taken on the motion. The result was 21 votes in favor, 0 votes against, and 2 votes abstaining. It was suggested that once a draft is prepared it will be distributed to the CPAC members for comments, with another vote of the membership to approve the final version before it is sent to the BOC.

After the vote on the motion, there was further discussion of what topics might be included in the letter. For example, how the CPAC's meets the spirit of Oregon State Goal 1, their importance in the land use planning process in Tillamook County, what topics we are allowed to include in our CPAC as stated in our By-laws approved by the County, and a request for specifics on the items the Commissioners are objecting to (e.g., why is this coming up at this time?). We might wish to include data analysis of our last twelve meetings showing that some 60 percent of topics discussed are within the rules of the June 30 letter, and when local land use issues are added, 90 percent of the items covered in our meetings are land use/CPAC administrative related.

Recommendation number two above was for no change in meeting format at this time, but it should be noted that several previous monthly topics such as a report from the Lighting Committee and one on the Marine Reserves, as well as a segment "For the Good of the Order" were omitted at this meeting. The third recommendation was not addressed.

The meeting was adjourned by the Chair at 7:58 pm.

CPAC's provide local citizens an opportunity to interact with their neighbors on local land use issues that impact their surrounding environment and are a valuable tool for decision-makers in formulating policies, rules and ordinances for land use and other actions. This is public meeting and public comment may be presented.

**For further information contact Thomas Donohue - Chair
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